

## Matching Advice Regulations 2018/2019

Wageningen University seeks to help prospective BSc students from both the Netherlands *and* abroad select the best possible study programme for them. It does this by offering various informational activities, such as campus activities and online information. Moreover, through matching activities and matching advice, Wageningen University wants to help ensure that the prospective student's expectations and motivations are in line ('match') with the programme selected.

In this way, Wageningen University gives prospective students an initial impression of what pursuing a study programme at Wageningen University entails.

These Regulations describe the procedure for issuing matching advice to prospective students.

### Article 1. Definitions

1. Application = filing a request to enrol in the first year of a bachelor's programme through Studielink;
2. Prospective students = all persons to whom these Regulations apply according to Article 2.1;
3. Regulations for Enrolment = Wageningen University's Regular Regulations for Enrolment describing the enrolment procedures and the various tuition fee rates;
4. Matching activity = an online assessment as a study choice activity, as offered by Wageningen University.
5. Campus activity = study choice activities, being activities like a visit to an Open Day, participation in a 'walk along'-day or a one-on-one visit with a current student in the programme.

### Article 2. Applicability and scope of the Regulations

1. These Regulations will apply to all prospective students who wish to enrol for the first year of a bachelor's programme at Wageningen University. These Regulations will expressly not apply to prospective students who wish to enrol in a bachelor's programme for which an enrolment restriction ('numerus fixus') has been set. To them, the selection procedure especially established for this purpose will apply.
2. To all prospective students, it is highly recommended to participate in one of the campus activities Wageningen University offers to get acquainted with the campus and the education programs. Participating in a campus activity is not compulsory.
3. All prospective students are recommended to apply by 1 May.
4. For all prospective students, matching is compulsory. The Executive Board will provide non-binding matching advice as further detailed in these Regulations to each prospective student within the meaning of this Article in connection with his/her participation in the matching activity.
5. Provided he/she has applied by 1 August, the prospective student may, regardless of the matching advice, be enrolled in the programme selected by him/her in accordance with the procedures and conditions under the Regulations for Enrolment.

**Article 3. Applications no later than 1 August: matching mandatory**

1. Prospective students must apply for admission by 1 August. They must complete the online assessment and send it back by 15 August, based on which they will get non-binding matching advice. The assessment will be sent to the prospective student by e-mail.
2. In the event of non-participation or return of the assessment after 15 August, the right to enrol will be extinguished. Grounds for exception are listed in paragraph 4 of this Article.
3. The matching advice issued based on the completed assessment will be non-binding and will be sent by e-mail within two weeks after the completed assessment is submitted and may be: a. positive (green) or b. express doubts as to whether the prospective student's study choice is appropriate (orange). The programme will notify the student of the advice, stating the reasons. In the situation referred to in (b), the programme will notify the student of the orange advice, stating the reasons, and offer the student the opportunity to contact the programme to receive a further verbal explanation. Irrespective of which advice the student has received, the student will be entitled to enrol.
4. Grounds for exception will include:
  - a. valid reasons why the student could not complete the online assessment by 15 August, specifically, long-term illness, disability, special family circumstances, and other circumstances which, in the programme director's judgment, reasonably caused the prospective student to be unable to participate;
  - b. prospective students who can demonstrate that the new application resulted from termination of enrolment for another bachelor's programme under Section 7.8b(5) of the Dutch Higher Education and Research Act (binding negative study advice) which occurred at such a time that they could not complete the online assessment by 15 August.
5. Students who can claim the grounds for exception mentioned in paragraph 4 of this Article need not participate in the matching if they apply by 1 August. The prospective student will bear the burden of proving the reasons. The prospective student may, through the programme website, contact the programme director and ask not to participate in the matching.

**Article 4. Applications after 1 August: enrolment request will not be taken up**

1. Enrolment requests by prospective students who apply after 1 August and who cannot claim the grounds for exception referred to in paragraph 2 of this Article will not be taken up.
2. Grounds for exception will include:
  - a. valid reasons why the student could not apply by 1 August, specifically, long-term illness, disability, special family circumstances, and other circumstances which, in the programme director's judgment, reasonably caused the prospective student to be unable to participate;
  - b. prospective students who can demonstrate that the new application resulted from termination of enrolment for another bachelor's programme under Section 7.8b(5) of the Dutch Higher Education and Research Act (binding negative study advice) which occurred at such a time that they could not apply by 1 August.
3. Students who can claim the grounds for exception mentioned in paragraph 2 of this Article will be entitled to enrol if they apply by 31 August.

#### Article 5. Objection to not taking up the enrolment request

The prospective student may file an objection to the denial of enrolment within six weeks of the date of the decision. The objection must be sent to the Executive Board and include a statement of reasons, with a copy of the decision as an enclosure. The objection may be sent by post or e-mail to: [faciliteit@wur.nl](mailto:faciliteit@wur.nl) or Facility, P.O. Box 9101, 6700 HB Wageningen. The objection procedure is described in the Student Charter (under the section [Legal protection students](#)).

#### Article 6. Exceptions

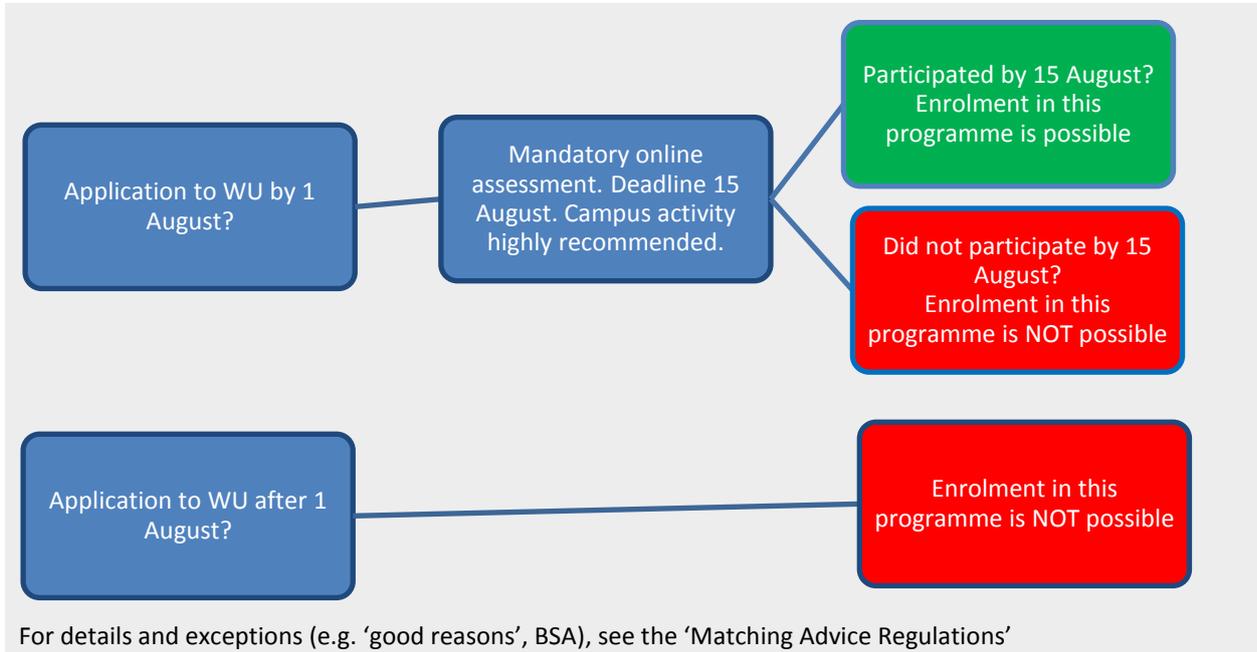
In cases not provided for by these Regulations, the programme director of the relevant study programme will take a decision on the Executive Board's behalf.

#### Article 7. Entry into force

These Regulations will apply immediately after they have been adopted by the Executive Board, after a positive recommendation is obtained from the Student Council.

Attachment: Decision Tree Matching WU 2018/19

## Decision tree Matching WU 2018/19



For details and exceptions (e.g. 'good reasons', BSA), see the 'Matching Advice Regulations'